Arizona Green Business Program Application and Environmental Checklist--Automotive

The goal of the Arizona Green Business Program is to recognize those Arizona businesses that are going out of their way to prevent pollution and to conserve our natural resources. We call them "green" businesses.

As you know, all establishments must meet certain environmental standards mandated by the government. Most reputable businesses make sure they are complying with those standards. A "green" business, however, goes beyond those requirements and takes additional measures to protect the environment, save resources, and keep Arizona clean. And, here's the good news – most of those "green" measures, while they might cost money to implement initially, will ultimately save money by recycling materials, reducing repair and maintenance costs, and making your business a safer, healthier place to work.

Let's face it – it can't hurt to have your customers know you are running an environmentally friendly business. Studies have shown that even consumers who don't think much about the environment will choose a "green" company to do business with, all things being equal. And, many consumers – even if they are not environmental activists – will actually pay a little more for goods and services from environmentally responsible firms.

So, we congratulate you on your decision to pursue certification as an Arizona Green Business. The simple act of completing this application and checklist will help you get used to "thinking green." **When it is completed, submit it to ASA of Arizona with application processing fee ($25 for members; $75 for non members) and one of our trained Field Representatives will contact you for a site inspection.**

To become a green business you must take three steps:

1. Be in substantial compliance with all applicable regulations.
2. Implement enough of the pollution prevention measures contained in this checklist to accumulate 300 points.
3. Pledge to continue complying with the pertinent regulations and implementing the measures chosen from this checklist.

To verify and maintain your status as an Arizona Green Business:

- Upon initial application, ASA of Arizona will inspect your facility to verify that it qualifies as a green business.

- On a yearly basis, ASA of Arizona will re-verify your green business qualification.

- Each shop will be asked to re-sign the Certification Statement and update their checklist every two years.

- If there is a change in ownership, the shop must be recertified as a Green Shop and a commitment made by the new owners.

- All certification statements and checklists must be kept on-file for the life of the certification, and must me made available to ADEQ upon request. These documents will be handled by ADEQ as public records.

- As new shops are certified, ASA of Arizona will notify ADEQ. (Upon any changes in the list of certified shops, e-mail the new list to the ADEQ project manager.) The list of certified shops will be handled by ADEQ as a public record.

- ADEQ's logo may be used only for programs and shops that use this checklist, meet the appropriate score, and are part of a green business certification program with written approval from ADEQ.

- ADEQ and ASA of Arizona may modify, withdraw from or terminate this checklist or the program at any time.

- Any shops with substantial environmental violations will be dropped from the program.

- ADEQ and ASA of Arizona will meet at least annually to review and update this program. We welcome your comments and suggestions.

ASA of Arizona – Green Shop
5060 N. 19th Avenue, Suite 216
Phoenix, AZ 85015
602-544-2600

Arizona Green Business Program
Automotive

Application For Certification

Corporate Name:		
DBA or Trade Name:		
Street Address:		
City:	State:	Zip:
Phone 1:	Phone 2:	
Owner:		
General Manager:	Service Manager:	
Length of operation under present management:		
Type of Automotive Work Done:		

What areas of service do you provide?

- ☐ Engine tune-up
- ☐ Minor Engine Repair
- ☐ Brakes
- ☐ Electrical Systems
- ☐ Heating, Air Conditioning, Cooling Systems
- ☐ Major Engine Repair - Conventional
- ☐ Major Engine Repair - Diesel
- ☐ Automatic Transmission
- ☐ Tires, Steering, Suspension
- ☐ Other

Once your application is completed, please submit an original copy along with an application processing fee of $25 for members, $75 for non members, and keep a copy for yourself. Once the application is received and reviewed at the ASA of AZ, the general manager will be contacted to schedule an inspection. The inspection will take approximately 2 hours. At least two inspectors will visit your facility and verify the checklist along with the general manager or appointed personnel at the facility. Photos will be taken to be used for additional documentation and verification. Once the inspectors have verified and the minimum of 300 points have been accumulated, the application will be submitted to ADEQ for review and approval (this may take 4-8 weeks).

POLLUTION PREVENTION AND RESOURCE CONSERVATION CHECKLIST

Automotive

Use this Checklist to identify the "green" methods you are using at your facility. There is flexibility in how, or what, items should be in use, so tell us about everything you are doing, with explanations if necessary. When you have completed this checklist, total up your points and enter it below: (*Please keep in mind that you are not expected to do everything and many of these items may not be applicable to your facility.)*

TOTAL POINTS _____

Please mail the completed package to:

Green Business Program
ASA of Arizona

5060 N. 19th Avenue, Suite 216

Phoenix, AZ 85015

Cost for processing application is **$25 for members $75 non members** made out to ASA of Arizona.

Questions? Call 602-544-2600 or email: info@asaaz.org

Implement any combination of the following measures to achieve your total number of points:

POLLUTION PREVENTION

A reasonable and cost-effective way to manage pollution is to prevent it in the first place. The methods listed below highlight many ways you can prevent pollution, reduce the use of hazardous materials, hazardous waste generation, industrial wastewater discharge and air emissions. (Refer to the enclosed *Guide to Pollution Prevention & Resource Conservation* for additional help.)

I. CLEANING AND DEGREASING

****Written policies on items below will be required.**

General Parts Cleaning - *Written policies will be required*

1. o 25 points Use a water-based (aqueous) based parts cleaning system.

Must do all of the following to receive the points for #1.

- *Use a system that re-circulates and filters cleaning solution.*
- *Use a water-based cleaning solution that contains no petroleum distillates (volatile organic compounds -VOCs).*
- *Use a service company that cleans and recycles solvent and filters for you or properly manage spent solution & filters to ensure regulatory compliance.*
- *Do not contaminate the cleaning solution by washing parts sprayed with chlorinated cleaners or petroleum distillates (do not use chlorinated solvents).*

2. o 10 points Eliminate the use of cleaners and lubricants containing chlorinated solvents

3. o 5 points Use a parts cleaning system with ultrasonic or mechanical agitation.

4. o 5 points Pre-clean parts with a wire brush or shop towel.

5. o 5 points Use the following techniques if cleaning with solvents.

Must do all of the following to receive the points for #5.

- *Use a low hazard solvent (non-chlorinated, low toxicity, and low flammability).*
- *Use a sink which recirculates and filters the cleaning solution.*
- *Use a service company that cleans and recycles solvent and filters for you.*
- *Do not contaminate the cleaning solution by washing parts which have been sprayed with chlorinated cleaners (do not use chlorinated solvents).*
- *Drain parts, collect drainage and return to cleaning system.*

6. o 10 points Use a two-stage cleaning system: First bath for pre-cleaning dirty parts; second bath for final cleaning. When second bath is spent, move it to the first bath.

Aerosol Sprays

7. o 10 points Buy spray-on products in bulk and buy/use refillable and pressurized spray bottles instead of throw away aerosol cans. Type of System Used: _____

8. o 5 points Use aerosol sprays, but switch to entirely non-chlorinated spray-on products.

Brake Service

9. o 25 points Purchase/use all aqueous brake washers that recirculate and filter a water and detergent based cleaning solution. Type of System Used: _____

Must do all of the following to receive the points for #9.

- *Use a water based cleaning solution that contains less than 5% Volatile organic compounds (VOCs).*
- *Do not use aerosols for final drying. Use compressed air instead.*
- *Properly manage spent solution and filters to ensure regulatory compliance.*
- *Consider using your aqueous brake washer for cleaning other accessible parts on the vehicle instead of spray cans.*

Battery Service - *Written policies will be required*

10. o 5 points Send used lead acid batteries to an off-site recycler. (The main pollution prevention options for used batteries are to keep the batteries intact and then recycle them.)

Recycling Company: _____ Frequency of pick-up _____

11. o 10 points Design/implement a specific storage area for spent lead-acid batteries.

Must do all of the following to receive the points for #11.

- *Batteries are stored on a non-metallic, leak-proof secondary container to contain any acid spills that may occur and are stored away from ignition sources and out of the weather.*
- *The storage area is designed to keep these batteries away from soil, surface water and sewerage systems at the facility.*
- *Avoid long term battery storage by sending them to a reclaimer at least every six months.*
- *Batteries are not stored outside in frigid weather (frozen batteries can crack and leak sulfuric acid).*

- *Cracked batteries are stored separately on a non-metallic watertight secondary containment, a sealed floor and walls. (Consider having a written procedure for this.)*
- *Check the battery storage area daily to assure that all batteries are stored right-side-up (not tipped over), are not stacked directly on each other and none are leaking. (Consider keeping a log of battery area inspections).*
- *Clean up spilled acid quickly.*

_____ ***Total of all points for*** **I. CLEANING AND DEGREASING**

II. FOR AUTOMOTIVE FLEETS ONLY

Reusable Oil Filters

12. o 10 points Install reusable oil filters on at least 25% of your fleet vehicles.

13. o 5 points Recycle waste oil, transmission and hydraulic oil.

Engine Oil Life Extension

14. o 35 points Extend the life of your engine oil by at least 50% in 50% or more of your vehicles.

15. o 25 points Extend the life of your engine oil by at least 25% in 25% or more of your vehicles.

Substitution

16. o 10 points Substitute the less toxic propylene glycol for ethylene glycol in 25% of fleet vehicles.

_____ ***Total of all points for*** **II. AUTOMOTIVE FLEETS ONLY**

III. WASTE FLUIDS MANAGEMENT

****Written policies on items below will be required.**

Antifreeze Recycling - *Written policies will be required*

17. o 10 points Recycle all of your waste antifreeze on-site. **System**: _____

18. o 10 points Offer recycled antifreeze to your customers. Make sure the recycled antifreeze meets new ASTM quality standard for recycled antifreeze.

19. o 10 points Recycle and reuse radiator flush with an on-site closed loop, recirculating flush system. Dispose of filter/solid waste appropriately.

Oil and Other Fluids - *Written policies will be required*

20. o 5 points Recycle waste oil, brake fluid, transmission and hydraulic oil.

Recycling Company: _____

21. o 5 points Puncture, drain and crush used oil filters to extract more oil per filter. Or, drain and recycle filters. Recycle filter oil, and/or metal filter shells.

Wash Water - ***Written policies will be required***

22. o 20 points Achieve zero discharge by not discharging any process wastewater (e.g., floor, parts or steam cleaning; car washing) to the sanitary sewer or storm drain systems.

23. o 10 points Use best management practices–Dry cleanup methods–for floor cleaning.

24. o 20 points Seal off all floor drains, trenches, sumps and oil/water separators. Or, initially design facility in a manner that eliminates drains, trenches, sumps and sewer connections for shop and process floors. Prevent all shop fluids from entering storm drains. Properly manage all waste fluids to ensure regulatory compliance.

_____ ***Total of all points for*** **III. WASTE FLUIDS MANAGEMENT**

IV. HOUSEKEEPING

Routine housekeeping and operating practices can be very effective in reducing pollution, without requiring a significant capital investment. Some good housekeeping and spill prevention measures may be required by local hazardous material/waste regulations. These measures are important and should be integrated into your business management practices whether or not you are subject to regulations.

****Written policies will be requested as indication of good housekeeping practices demonstrating who is responsible for the procedure and how often it is conducted. Procedures should be posted throughout the shop and employees should have copies of their required responsibilities in their work area/tool box.

25. o 20 points Implement any ten good housekeeping or operating practices which are not regulatory requirements. Choose any from the following list:

Housekeeping & Preventive Maintenance

___ Establish a system for keeping shop / store clean and orderly.
___ Routinely inspect and address all potential sources of leaks, spills, and emissions (material/waste storage areas, pipes, valves and hoses; process equipment, etc.).
___ Inspect inventory, storage and/or shipping areas for potential accidents.
___ Allow ample aisle space (3 feet minimum) and space between containers in storage areas; keep well-lit and free of obstructions.
___ Use quality, re-sealable containers and keep containers / tanks covered when not in use.
___ Regularly inspect and clean out separators and grease traps (at least every three months).

Purchasing policies to minimize incoming hazardous materials and minimize waste generation:

___ Centralize purchasing to eliminate unnecessary purchases and ensure that all waste reduction purchasing policies are followed.
___ Identify purchases of similar products and work with users to determine if they can be replaced with one or two that can do the same jobs (e.g. maintenance supplies).

___ Track material use to determine whether ordering is efficient.
___ Buy in containers that minimize material loss (wider than tall reduces surface area "cling").
___ Buy in as large a container as appropriate to usage; bulk for heavily used materials, small containers for seldom used materials, etc.
___ Buy chemicals that can be regenerated.
___ Require vendors to take back unused samples or off-spec materials.

Inventory control procedures to reduce waste generation and material:

___ Minimize the inventory of fluids and chemicals: Stock only what you need and order materials on a "just-in-time" basis. Keep no more than a three-month supply of hazardous materials on stock.
___ Only allow trained personnel access to materials to reduce contamination or misuse.
___ Track time-sensitive materials and use a Afirst-in, first-out@ policy.
___ Work with vendors to return excess or expired stock.

Spill Prevention – *Written policies will be required*

26. o 10 points Use an overhead bulk fluid delivery system.

27. o 10 points Use pump & spigot for dispensing bulk product.

28. o 10 points Use roll-up oil caddies and/or drip pans to collect oil.

29. o 10 points Use drum funnel on waste drums to control spills.

30. o 10 points Use secondary containment for drums, such as spill pallets, for all bulk product and waste fluid drums.

31. o 10 points Locate the storage of all hazardous materials and waste away from storm and sanitary sewer drains, and protect from weather.

Floor Cleanup- *Written policies will be required*

32. o 25 points Seal shop floor with an impermeable coating such as epoxy.

33. o 10 points Eliminate use of powdered or granular absorbent for routine cleanup. Use only for emergencies.

34. o 10 points Use progressively finer grates and screens over all floor drains and trenches to collect solid debris from entering the oil/water separator.

Oil/Water Separator Maintenance- *Written policies will be required*

35. o 10 points Use microbes to digest the oil in your OWS, or collect and recycle the oil.

36. o 5 points Regularly inspect OWS for sludge buildup and clean out sludge before it blocks wastewater outlet pipe. Properly dispose of sludge.

37. o 5 points Refill OWS with clean water after sludge clean out to ensure proper separation /operation.

Other Alternative Pollution Prevention Techniques

38. o __ points Demonstrate your own alternative pollution prevention techniques. Each technique will result in 10 points. Use separate page if necessary.

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_____ ***Total of all points for*** **IV. HOUSEKEEPING & OPERATING PRACTICES**

RESOURCE CONSERVATION

V. ENERGY CONSERVATION

****Written policies on items below will be required.**

Lighting- ***Written policies will be required***

39. o 5 points Have your energy company or an energy service conduct a free commercial energy audit of your facility to help identify which energy conservation measures to use in your shop.

40. o 25 points Replace facility lighting fixtures with those recommended by the local energy company in their energy audit.

41. o 25 points Convert existing standard fluorescent lamps and ballasts to four-foot, high efficiency fluorescent (T8) lamps and electronic ballasts.

42. o 10 points Use lighting output controls such as:

- Occupancy sensors
- Bypass/Delay timers
- Photocell
- Time Clock

43. o 5 points Disconnect unused ballasts in fluorescent fixtures that are not currently in use and replace burned out lamps quickly to avoid ballast damage.

44. o 5 points Make a shop policy to turn off lights and machinery when not in use.

45. o 2 points Clean lighting fixtures (reflectors and lenses) once a year.

Office Equipment- *Written policies will be required*

Purchase office equipment that is Energy Star Compliant (energy saving features):

46. o 5 points Computers (includes Monitor, Scanner, Printer)
47. o 5 points Copy machines
48. o 5 points Fax machines, or Multifunction devices
49. o 5 points Activate all energy saving features, if available (if not available-no points)
50. o 5 points Plug all equipment that can be turned off into time switches to make sure it is turned off after hours.

Tools and Equipment- *Written policies will be required*

51. o 5 points Use an energy efficient air compressor.
52. o 5 points Institute a compressed air maintenance program that includes inspecting and evaluating system components (compressor seals, lubrication, cooling, compressor motor, filters, air lines, reservoir tank).
53. o 3 points Control compressor system to ensure operation only during working hours.
54. o 3 points Recycle your used alkaline/carbon, nickel cadmium and lithium batteries as Universal Waste.

Hot Water System

o 5 points **55.** Insulate your hot water system and pipes.

Other Energy Opportunity

56. o __ points Demonstrate your own alternative energy conservation technique through any measure or combination of measures. Each technique will result in 5 points.

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_____
_____

Shops With HVAC (Heating Ventilation and Air Conditioning System)-

Written policies will be required

57. o 25 points Use a natural gas system instead of an electrical system.
58. o 10 points Insulate all indoor and outdoor heating, and cooling pipes and ducts.
59. o 5 points Install timer switches on radiant space heaters.
60. o 5 points Use ceiling fans.
61. o 5 points Replace or supplement an A/C system with an evaporative cooler.
62. o 5 points Use economizers on A/C to increase air circulation.
63. o 5 points Use HVAC output controls: bypass timers and/or time clocks
64. o 5 points Set thermostats at or below 68 degrees F for heating and at or above 78 degrees F for cooling.
65. o 5 points Use window film or shades to reduce solar heat gain.

_____ ***Total of all points for* V. ENERGY CONSERVATION**

VI. WATER CONSERVATION

****Written policies on items below will be required.**

Water Conservation and Leaks - *Written policies will be required*

66. o 5 points Have your local waste utility or a water conservation service conduct a commercial water audit of your facility to help identify which water conservation measures to use at your shop.

67. o 5 points Regularly check for and repair all water leaks in your facility. Adjust water level in toilet tank to one inch below the overflow tube. Restroom faucets that can be left running could be replaced with faucets that shut off automatically.

68. o 5 points Regularly review all consumption information provided on your water bill. Learn to read your meter. Compare current consumption to the prior year during the same period. If consumption is abnormally high, check toilets and other fixtures for leakage and read your water meter during off hours to detect involuntary consumption.

Sanitary Fixtures - *Written policies will be required*

69. o 5 points Replace existing toilets with water conserving 1.6 gallon flush models.

70. o 5 points Retrofit existing pre-1980 (5 gallon flush) toilets with the quick closing flappers to lower flush to 3.5 gallons per flush.

71. o 5 points Adjust urinals to 1.0 gallons per flush.

72. o 5 points Use low-flow lavatory faucet aerators (1.5 gallons per minute or less).

Cleaning- *Written policies will be required*

73. o 5 points If cleaning floors with water: Use high pressure, low volume cleaning equipment, use a recycling filtered system such as an electronic powered cleaning machine, *or…*

74. o 1 points Use mop and bucket rather than using a hose on hard surfaces for cleaning.

75. o 5 points Use positive shut-off nozzles on all hoses.

76. o 1 points Perform regular pavement cleaning by sweeping manually or with electric vacuum or blower, and properly disposing of debris.

Car Washing- *Written policies will be required*

77. o 10 points Either stop washing vehicles entirely or send them to a washing service that uses a closed loop (zero discharge system)

78. o 25 points Use or install a closed loop vehicle washing system that recycles and reuses the wash or rinse water.

Landscaping- *Written policies will be required*

79. o 5 points Install rain shut-off devices or moisture sensors to override automatic irrigation when adequate moisture exists.

80. o 5 points Limit the number of days lawns are irrigated to a maximum of 3 - 4 days per week during summer, 2-3 in the spring and fall, and 1 in the winter. Trees and shrubs should be limited to maximum of 2 days per week in the summer, 1-2 days in the spring and fall, and none in the winter.

81. o 5 points For landscaping on slopes or in narrow planting strips, prevent runoff by scheduling multiple run times for short periods (3-5 minutes), with at least an hour between water applications.

82. o 2 points Valves are separated based on water use (hydrozone).

83. o 2 points Apply at least two inches of mulch in all non-turf planting areas.

84. o 10 points Use plants that are drought tolerant (water conserving) and native to the area.

Other Water Conservation Techniques

85. o __ points List / describe any of your own additional water conservation techniques that were not listed above. Each additional technique is worth 5 points. (If your facility was designed to not have any significant landscaping needs, that counts as a water conservation technique.)

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_____ ***Total of all points for*** **VI. WATER CONSERVATION**

VII. WASTE REDUCTION AND RECYCLING

****Written policies on items below will be required.**

Solid Waste Reduction and Recycling- *Written policies will be required*

86. o 5points Have a solid waste assessment done of your facility to help identify which waste reduction, reuse and recycling practices would best work for your shop (review recommendations).

87. o 2 points Make double-sided printing & copying a standard practice.

88. o 2 points Remove your companies name from junk mail lists and purge your own mailing lists to eliminate duplication.

89. o 1 points Use software programs that allow you to fax & e-mail directly to/from your computer, without printing.

90. Segregate and reuse and /or recycle the following:

- o 5 points Cardboard
- o 4 points Metals (e.g. cans, oil filters, removed metal parts)
- o 2 points Office paper
- o 2 points Newspaper
- o 2 points Wood pallets
- o 2 points Used oil
- o 5 points Shop towels and rags (send to industrial laundry for cleaning)
- o 2 points Other packaging (e.g. bubble wrap, foam peanuts)
- o 2 points Plastics
- o 2 points Glass

Buy Recycled - *Written policies will be required*

91. Use the following recycled or unused products or materials for your business

- o 5 points Office supplies
- o 5 points Paper towels, tissues, etc.
- o 5 points Boxes and bags
- o 5 points Utility bins and drums
- o 5 points Garbage pails and garbage bags
- o 5 points Tire flaps
- o 5 points Other

_____

_____

_____

92. o __ points Demonstrate your own alternative solid waste reduction technique that results in either diversion of materials from landfills or in prevention of solid waste generation (each technique will result in 5 points). Describe.

_____

_____

_____

_____

_____

_____ ***Total of all points for*** **VII. WASTE REDUCTION & RECYCLING**

Facility Name: _____

POLLUTION PREVENTION & RESOURCE CONSERVATION CHECKLIST

Point Summary

POLLUTION PREVENTION

_____ *points for* **I. CLEANING AND DEGREASING**

_____ *points for* **II. AUTOMOTIVE FLEETS ONLY**

_____ *points for* **III. WASTE FLUIDS MANAGEMENT**

_____ *points for* **IV. HOUSEKEEPING & OPERATING PRACTICES**

_____ ***Points for* Pollution Prevention (I, II, III, IV)**

RESOURCE CONSERVATION

_____ *points for* **V. ENERGY CONSERVATION**

_____ *points for* **VI. WATER CONSERVATION**

_____ *points for* **VII. WASTE REDUCTION & RECYCLING**

_____ ***Points for* Resource Conservation (V, VI, VII)**

TOTAL POINTS FOR I THRU VII _____

Facility Name: _____

Summarize Your Environmental Benefits

Please summarize the environmental benefits of implementing your Pollution Prevention program. You can calculate or estimate the environmental measures based on your knowledge and records. Not all categories are expected to apply to your facility. These measures will allow us to demonstrate to others how much the Green Business Automotive Shops are helping to protect the environment.

SOLVENT REPLACEMENT	Environmental Measure
How much chemical based parts washing solvent do you use now? *Gallons per month, gallons per year- circle or provide appropriate unit of measure.*	
How much parts washing solvent did you use, prior to switching to aqueous parts washing or other more environmentally friendly methods? *Gallons per month, gallons per year- circle or provide appropriate unit of measure.*	
How much aqueous parts washing water solutions do you use now? *Amount of make up fluid used; gallons per month or year.* *Amount of spent fluid disposed; gallons per month or year.* *Amount of filters or sludge disposed; gallons or pounds per month/year.*	
Amount of chlorinated solvents replaced with non-chlorinated solvents: *Gallons per month, gallons per year- circle or provide appropriate unit of measure.* *For what process?*	
Amount of Aerosol cans replaced with refillable compressed air sprayers: *Cans, ounces or gallons; per month or per year – circle or provide appropriate unit of measure.*	
Amount of brake washing water waste currently produced: *Gallons per month or year – circle or provide appropriate unit of measure.*	
Amount of solvent used for brake cleaning that has been replaced with aqueous brake washing techniques: *Gallons per month, gallons per year- circle or provide appropriate unit of measure*	
FLOOR CLEAN-UP **How much mop water or other floor cleaning water/liquids do you currently use?** *Gallons per week, month or year – circle or provide appropriate unit of measure.*	
How much mop water or other floor cleaning water/liquids did you use prior to implementing pollution prevention and/or "dry" clean up methods: *Gallons per week, month or year – circle or provide appropriate unit of measure.*	
How much spill clean up granular absorbent, spill mats and other spill clean up debris do you generate now? *Gallons or pounds per month or year – circle or provide appropriate unit of measure.*	

How much spill clean up granular absorbent, spill mats and other spill clean up debris did you generate before you implemented pollution prevention? *Gallons or pounds per month or year – circle or provide appropriate unit of measure*	
OIL WATER SEPARATOR GENERATION OR REDUCTION **How much Oil Water Separator (OWS) waste do you ship offsite now?** *Gallons per week, month or year – circle or provide appropriate unit of measure.*	
How much Oil Water Separator waste did you generate or ship offsite prior to implementing pollution prevention and/or "dry clean up methods? *Gallons per week, month or year – circle or provide appropriate unit of measure.*	
RECYCLING **How many gallons of antifreeze do you collect for recycling?** *Gallons per week, month or year – circle or provide appropriate unit of measure.*	
How many gallons of *recycled* antifreeze do you use to refill radiators? *Gallons per week, month or year – circle or provide appropriate unit of measure.*	
How many gallons of waste oil do you recycle? *Gallons per week, month or year – circle or provide appropriate unit of measure.*	
How many spent oil filters do you recycle? *Numbers per week, month or year – circle or provide appropriate unit of measure.*	
How many spent auto batteries do you recycle? *Numbers per week, month or year – circle or provide appropriate unit of measure.*	
What amount of scrap metal do you recycle? *Pounds per month or year – circle or provide appropriate unit of measure.*	
How many shop towels do you send out for laundering? *Towels per week, month or year – circle or provide appropriate unit of measure.*	
How many used tires do you collect and send for recycling? *Tires per week, month or year – circle or provide appropriate unit of measure*	
Energy Reduction **How much energy reduction have you measured or estimated from your HVAC and evaporative cooling systems?** *Kilowatt hours per month or year. Or provide type, number and size of air conditioning/evap/and or heating systems; or other measure.*	
How much energy reduction do you estimate from lighting, and other electrical equipment? *Kilowatt hours per month or year. Or provide type, number and wattage of light bulbs, and other items.*	
Other Reductions – Please describe.	

ARIZONA GREEN BUSINESS

POLLUTION PREVENTION
AND
RESOURCE CONSERVATION

CERTIFICATION STATEMENT

I certify that this document and all attachments were prepared under my direction or supervision in accordance with a system to assure that qualified personnel properly gather and evaluate the information submitted. Based on information and belief formed after reasonable inquiry of facility management or those persons directly responsible for gathering the information, **the statements and information in the document are true, accurate, and complete.**

I affirm that this facility has implemented the *Pollution Prevention* and *Resource Conservation* practices as indicated.

_____

Facility Name

_____

Signature

_____

Printed Name and Title
(This person must be a senior official with management responsibility and authority.)

_____

Date